

TOWN OF GROTON

DEPARTMENT OF FINANCE

Salvatore M. Pandolfo Finance Director (860) 441-6690 45 Fort Hill Road, Groton, Connecticut 06340-4394 Finance, Assessment, Tax - Fax (860) 441-6678 Accounting, Purchasing – Fax (860) 449-7160 E-Mail: finance@groton-ct.gov

Appealing a Personal Property Assessment to the Board of Assessment Appeals

Please bring copies of the following previous year's documents for your appeal:

- Business Federal Tax Return
- Form 1065 (partnership)
- Schedule C (sole proprietorship)
- Schedule F (Farm operations)
- Schedule L (Balance Sheet)
- Form 4562
- Depreciation on Fixed Asset Schedule for location being appealed.
- Supporting Documentation Invoices, Purchase Orders, Bills of Lading.

No adjustment to the personal property grand list shall be made until the board receives the information necessary to substantiate such adjustment, as stated in CGS §12-114. Any assessment adjusted by the board under the provision listed is subject to the penalties as applied by law.

Should you have any questions, please contact:

Donald Marchand, CCMA II Assessment Analyst (860) 441-6666 dmarchand@groton-ct.gov

or

Mary Gardner, CCMA II Assessor (860) 441-6665 mgardner@groton-ct.gov